



CALIFORNIA

High-Speed Rail Authority

EMPLOYMENT OPPORTUNITY

TITLE: Chief Financial Officer, Exempt

SALARY: To be determined based on qualifications

FINAL FILE DATE: Until Filled

JOB DESCRIPTION: Under the direction of the Chief Deputy Director, the Chief Financial Officer (CFO) is responsible for managing and overseeing all fiscal and budgetary aspects of the high-speed train project. The position is primarily responsible for oversight of the Authority's annual state budget process, in concert with the state Department of Finance. As a member of the Authority's executive management team, the ideal candidate is responsible for advising the Authority Board, CEO and Executive Management Team on all financial matters and policies concerning the operation and administration of the Authority. The CFO must develop innovative financing and procurement strategies to address the complex nature of the project. The Authority seeks a seasoned public administrator or financial industry professional with a strong background in project management, state and federal budgeting processes, grants management and procurement.

Additionally, the CFO oversees the Authority's contract financial consultants and is thereby responsible for ensuring the on-time delivery of work product and the adherence by those contractors to deadlines. The CFO will generate innovative ideas, originate action without instruction, and establish goals and priorities for the overall program. Incumbent will possess a strong team orientation capable of working with staff at all levels and of helping to transition a project from its planning stage to implementation.

A Bachelor's degree in a relevant field is required.

DESIRABLE QUALIFICATIONS:

- Proven general management abilities.
- High level of drive and self-motivation with a focus on succeeding under challenging conditions.
- A person of unquestionable integrity.
- An experienced administrator who has the proven ability to successfully manage contracts/consultants to meet project deadlines and milestones.
- Outstanding communication skills, both written and verbal.

COMPENSATION AND BENEFITS:

The salary for the Chief Financial Officer (Exempt) will be dependent on the qualifications/experience of the successful candidate.

As an employee of the State of California, the Chief Financial Officer also receives a comprehensive benefit plan including, but not limited to:

Retirement Plan**Insurance**

- ✓ Health, dental, vision, and life insurance programs provided. Employee contributions may be required depending on plans selected.

Leave Allowance

- ✓ Vacation and sick leave benefits provided
- ✓ 11 holidays observed

Additional information about benefits available can be viewed at:

- ✓ <http://www.dpa.ca.gov/benefits/index.htm>
- ✓ <http://www.dpa.ca.gov/publications/compensation-plus/2010/handbook.pdf>
- ✓ <http://www.dpa.ca.gov/publications/coben/2011/handbook.pdf>

APPLICATION PROCESS:

All interested applicants must file a standard state application form (Std. 678: <http://www.spb.ca.gov>), resume and a separate "Statement of Qualifications" specifying how the candidate's background and experience relates to the applicant's ability to perform in the specified position. The "Statement" should be no more than three pages in length. Mail these documents to:

CALIFORNIA HIGH SPEED RAIL AUTHORITY

Attention: Marlene Apicella

770 L Street, Suite 800

Sacramento, CA 95814

IN ADDITION, YOU MUST SUBMIT THE ON-LINE GOVERNOR'S APPOINTMENT APPLICATION LOCATED AT http://gov.ca.gov/m_appointments.php DIRECTLY TO THE GOVERNOR'S OFFICE.

Questions regarding the application process and a copy of the duty statement may be directed to Marlene Apicella at mapicella@hsr.ca.gov.